



Children's Village Day Care is enrolled in the Canada Wide Early Learning and Child Care Program giving families access to more affordable and high-quality childcare options.

Registration: At the time of registration, we ask an initial registration **base fee** of \$12.00

Plus a **base fee** of \$10 for a security tag (\$15 **non-base fee** for replacement if lost) These fees are non-refundable.

BASE FEES:	INFANT	TODDLER	PRESCHOOLER
WEEKLY	\$96.85	\$94.50	\$92.15
DAILY	\$19.37	\$18.90	\$18.43

REGISTRATION: is full-time – 4 or 5 days per week or flex schedule (which will be treated as full-time) Part-time which is a minimum of 2 days per week (must be consistent days) and is subject to availability.

LATE FEES: Late fees will apply if your child is not picked up prior to 5:30pm. A late (**non-base**) fee of \$10.00 for each 10 minutes after 5:30 pm per child will be charged and is to be paid directly to the staff that has worked overtime with your child. If your child has been late more than 3 times child care may be discontinued.

HOLIDAYS: The Day Care will be closed for the following Holidays:

New Year's Day Family Day Good Friday Victoria Day Canada Day Civic Holiday

Labour Day Thanksgiving Day Christmas Day Boxing Day

REGULAR FEES WILL BE CHARGED FOR THE ABOVE DAYS.

CHILDREN'S VILLAGE DAY CARE WILL CLOSE AT NOON ON CHRISTMAS EVE AND WILL RE-OPEN AFTER NEW YEAR'S DAY (Jan. 2 or the next business day thereafter if New Year's falls on the weekend) PARENTS WILL NOT BE CHARGED FOR THE DAYS THE CENTRE IS CLOSED OTHER THAN THE REGULAR STATUTORY HOLIDAYS.

ABSENTEE POLICY: Because our expenses remain the same, we regret that we cannot reduce fees in weeks that your child may be absent. Extended absences will be dealt with at the discretion of the Administrator.

VACATION POLICY: There will be a waiver of fees for two weeks' vacation purpose during each 12 month period. This waiver is contingent upon prior written notice. Your 12-month period begins the month that your child is enrolled.

TERMINATION POLICY: We require that you advise us in writing two weeks prior to withdrawal of your child. If this is not done, you will be required to pay two weeks from the date of notification.

PAYMENT OF FEES: Invoices are created on Monday for that particular week, they are due the following Saturday. Fees can be paid directly through the Lillio app either manually or with auto pay, and we also accept e-transfer for payment to info@villagedaycare.com. Any NSF payments will be charged a \$25.00 penalty (**non-base fee**) . If payments are more than two weeks in arrears, we will no longer accept your child in our program until full payment has been made.